

The Mustangs

Staffer Contract for 2016-17

I _____ agree and understand the following YEARBOOK contract expectations (initial each item):

_____ I will read and reference the yearbook handbook, created by the class, throughout the year.

_____ I am fully aware that I may be asked to devote time outside of class in order to complete assigned tasks for deadline time. I commit myself to making those times available when necessary.

_____ I will meet all my deadlines and understand that if I do not, this will have a serious impact on my final grade.

_____ I will spend the time necessary to gather information that is fully accurate and upholds the integrity of the publication.

_____ I will strive to work hard and have a good attitude that promotes excellence and teamwork.

_____ When problems or concerns arise, I will communicate first with the section editor, and then with the senior editors and/or advisor.

_____ I understand that the publication's equipment is a privilege and not a right. I am being trusted to keep them in my possession at all times. Should I neglect and/or abuse the equipment, I will repair or replace them.

_____ I understand that when I'm on yearbook-related assignments, my behavior is a reflection of the entire staff and school. I understand there will be consequences for inappropriate behavior.

_____ I understand the importance of my being in class. For whatever reason, when absent, I will contact my section editor to report my absence and/or submit materials needed to make deadlines.

_____ I will participate to the best of my ability in all fundraising activities.

Student Signature

Parent/Guardian Signature

Date